

REQUEST TO STAY ENTRY OF DEFAULT JUDGEMENT/VACATE DEFAULT JUDGEMENT

NEW YORK CITY TRANSIT AUTHORITY
TRANSIT ADJUDICATION BUREAU
29 GALLATIN PLACE, 3rd FLOOR
BROOKLYN, NY 11201
(347) 643-5805

New York City Transit Authority/MTA Bus Company

Violation#:

v.

Date of Request:

The records of the Transit Adjudication Bureau (TAB) show that you failed to timely respond to a Notice of Violation that was issued to you at least thirty (30) days prior to the date of this request.

THEREFORE: Pursuant to Public Authorities Law § 1209-a (9), a default judgment will be or has been entered, and you must submit this Request to Stay Entry of Default Judgment/Request to Vacate Default Judgment if you wish to be considered for a hearing.

INSTRUCTIONS: In the space provided below, state all the reasons in support of your request. You **MUST** demonstrate that your failure to appear at the hearing and/or respond to the above listed Notice of Violation was due to good cause. Only those reasons which you have stated will be considered. Any documentation in support of your claim **MUST** be presented with this request. If you do not demonstrate good cause as to why you failed to respond to the Notice of Violation in a timely manner, you will **NOT** be entitled to a hearing, and you **WILL** be responsible for making full payment of any fines **AND** all penalties and interest imposed as a result of this Notice of Violation.

NOTE: YOU HAVE THE RIGHT TO BE REPRESENTED BY AN ATTORNEY IN THIS MATTER. IF YOU WISH TO CONSULT WITH AN ATTORNEY BEFORE COMPLETING THIS REQUEST YOU MAY DO SO.

No appeal may be taken from this review except by an Article 78 proceeding in Supreme Court pursuant to the Civil Practice Laws and Rules.

WARNING: THE MAKING OF A FALSE STATEMENT OR CLAIM HEREIN, MAY BE PUNISHABLE AS A MISDEMEANOR UNDER PENAL LAW § 175.30.

I DID NOT APPEAR FOR MY HEARING TIMELY BECAUSE: _____

I affirm under penalty of perjury that the above statements are true.

Please print, sign and submit this form by mail OR in person:

MAIL

Transit Adjudication Bureau
P.O. Box 02-9133
Brooklyn, NY 11202 – 9133

IN PERSON

Transit Adjudication Bureau
29 Gallatin Place, 3rd
Floor Brooklyn, NY 11201